



OAKWOOD VILLAGE PRAIRIE RIDGE

DECEMBER 2024

Helpful Note

Happy Holidays

AS THE HOLIDAYS QUICKLY APPROACH AND THE YEAR COMES TO AN END, WE REFLECT ON 2024.



Volunteer fairs at the UW-Madison, Madison College, and here on campus for residents provided opportunities for Oakwood Volunteer Services to recruit **NEW** volunteers.



The numerous groups, committees, and volunteers achieved so much for our campus and the greater community this year.

The Green Committee dedicated the solar panels.

Knit and crochet volunteers donated a variety of items to Dane and surrounding counties.

Prairie Stitchers launched Boomerang Bags on campus.

The Handy Resident group did numerous projects on campus.

Trash N Treasure and the Fall Craft Fair provided funds for the residents.

A special thank you to all campus volunteers who put in an amazing amount of dedication to make this campus thrive.

This list simply highlights a few accomplishments



We welcomed **22 NEW** volunteers this year. This includes 10 residents and 12 outside community volunteers. We also welcomed a **NEW** group Beta Sigma Phi Sorority.



Enjoy the Holiday Season as it comes upon us. I hope that you get to enjoy time with your family and friends. Cherish the moments together, reminiscing of old and making of new memories.





Submit Volunteer Hours

PLEASE SUBMIT YOUR 2024 VOLUNTEERS HOURS BY MONDAY JANUARY 6TH. HOURS CAN BE SUBMITTED ELECTRONICALLY VIA THE VICNET APP, PINK FORM IN THE BINDER OUTSIDE THE CHAPEL, OR VIA EMAIL TO EMILY.LUELOFF@OAKWOODVILLAGE.NET



HOW TO ACCESS THE VICNET APP:

- *DOWNLOAD VICNET IN YOUR APP STORE
- *USERNAME IS YOUR EMAIL ADDRESS
- *PASSWORD CAN BE SET UP CLICKING *FORGOT PASSWORD* OR CONTACTING EMILY LUELOFF

IMPORTANCE OF RECORDING VOLUNTEER HOURS:

- *NEEDED FOR ANNUAL AUDIT AND GOVERNMENT REPORTING
- *REPORT VOLUNTEER HOURS FOR GRANT APPLICATIONS
- *RELATES TO RESIDENTS' COST OF LIVING
- *INCLUDED IN ANNUAL REPORT TO CHURCHES AND OTHER ORGANIZATIONS IN COMMUNITY
- *OVERALL A GREAT MARKETING AND PUBLIC RELATIONS TOOL FOR NEW RECRUITMENT IN THE COMMUNITY
- ***STARTING 2025, A MONTHLY REPORT WILL BE COMPLETED BY VOLUNTEER SERVICES WITH NEW RECRUITMENT NUMBERS AND VOLUNTEER HOURS**

Interested in volunteering or not officially registered contact, Emily Lueloff
608-230-4213





Volunteer Opportunities

HOST CAMPUS HOLIDAY DECORATORS

Wednesday December 4th
6:30pm - 8:30pm

Current Oakwood volunteers are needed to host outside volunteer groups who are coming to decorate the campus.

Duties include:

Greeting Them Upon Arrival

Escort To Different Households

If Needed, Help Decorate

Escort To 3rd Pioneer Prairie Storage



DATA ENTRY

Flexibility With Schedule

Utilize computer database to log volunteer hours from paper.

Understanding of computers is a must.

Training will be provided.

SEAMS TEAM: PIANO RECITAL

Sunday December 15th
12:30pm - 5:00pm

Volunteer would meet contact, Jo Benjamin, in the Chapel, turn on lights, set up microphones, move piano if necessary, and answer questions. Not necessary to stay for entire program. However, would need to come back at the end of program to shut off microphones and lights.

Training would be provided prior to event.



SPIRITUAL CARE: SUNDAY USHER

9:30am - 11:00am

This volunteer position includes:

Greet at the door

Distribute bulletins

Direct seating of those in wheelchairs

Assure safe aisles and exit patterns



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Winter Clothing Drive

Donate your gently used coats, hats, boots & gloves

All items will be donated to the Salvation Army & River Food Pantry

Runs through 12/30



Sponsored by WellRive (formerly Moving Forward)



Goals 2025

IN 2025, VOLUNTEERS ARE HIGHLY ENCOURAGED **TO REPORT HOURS ON A MONTHLY BASIS.** VOLUNTEER SERVICES WILL BE COMPLETING MONTHLY REPORTS AND WOULD LIKE TO KEEP UP TO DATE REPORTS.

IN ADDITION, VOLUNTEERS ARE HIGHLY ENCOURAGED **TO RECORD VOLUNTEER HOURS ELECTRONICALLY.** HOURS ARE RECORDED ON VICNET APP OR WEBSITE. IF INTERESTED, REACH OUT TO EMILY LUELOFF.

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